

## Hints

### To email Photos (the easy way)

1. Open the folder that contains the pictures that you want to send.
  2. Whilst holding down the Ctrl button, left click on each photo to be sent. This will highlight them.
  3. Now right click on one of these pictures and from the drop down menu that provide curser down to the Send to option.
  4. From this you will need to choose the Mail recipient option.
  5. Left click this.
  6. You will be told how big the file will be.
  7. If this is OK click on Attach.
  8. You will now have an email ready to go once you have typed in the address that it is to go to. Do this and send.
  9. Easy wasn't it?
-